

**JOHN WARD**  
Director of Corporate Services

Contact: Edward Baker-Moore  
Email: ebaker-moore@chichester.gov.uk

East Pallant House  
1 East Pallant  
Chichester  
West Sussex  
PO19 1TY  
Tel: 01243 785166  
www.chichester.gov.uk



A meeting of the **Overview & Scrutiny Committee** will be held in Virtual on **Tuesday 15 November 2022 at 2.00 pm**

MEMBERS: Mrs C Apel (Chairman), Mrs T Bangert (Vice-Chairman), Mr G Barrett, Mrs N Graves, Mr T Johnson, Mrs S Lishman, Mr A Moss, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell and Mrs S Sharp

## AGENDA

- 1 **Chairman's Announcements**  
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 6)  
To approve the minutes of the Overview and Scrutiny Committee meeting held on 20 September 2022.
- 3 **Urgent Items**  
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**  
The Chairman will hear any public questions.
- 6 **Budget Review TFG Terms of Reference** (Page 7)  
The Committee is requested to:
  1. Agree the Budget Task and Finish Group Terms of Reference
  2. Appoint members and a Chairman.
- 7 **Pallant House Gallery Monitoring Report** (Pages 9 - 57)  
Recommendation  
  
The Committee is requested to:
  1. Receive the 2021/2022 annual report from Pallant House Gallery and assess performance in line with the monitoring framework.

8 **Chichester Festival Theatre Monitoring Report** (Pages 59 - 68)  
Recommendation

The Committee is requested to:

1. To receive the 2021/22 annual report from Chichester Festival Theatre and assess performance in line with the monitoring framework.

9 **Chichester Business Improvement District Update** (Pages 69 - 73)  
Recommendation

The Committee is requested to:

1. Note the update relating to Chichester Business Improvement District (BID).

10 **Report from the Corporate Plan Task and Finish Group** (Pages 75 - 77)  
Recommendation:

1. The Committee is requested to note this report from the Corporate Plan Task and Finish Group and to confirm that it is satisfied that the Council is achieving satisfactory levels of performance against the targets and activities in the 2022/23 Corporate Plan mid-year progress report.

11 **Work Programme 2022-2023** (Pages 79 - 80)

Members are requested to review the updated Work Programme and make any comments.

12 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

13 **Exclusion of the Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**

14 **Future Services Framework Report**

Recommendation:

1. The Committee is requested to consider this part 2 report and its appendices and make the recommendations as set out within sections 2.1 to 2.9 of the report.

## NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
  - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
  - b) The press and public may view this information on the council’s website here [here](#) unless they contain exempt information.
3. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council’s information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.